

Minutes of the Meeting of Quonochontaug Central Beach Fire District

Long Range Planning Committee

September 29, 2018

Charlestown Police Department

Community Room

4901 Old Post Road

Charlestown, RI 02813

Members in Attendance: Tom Farrell, Roy E. Jacobsen, Ron Jarvis, George Prior, Kate Thornton, Ellen Frost

Members Absent: Anthony Flint, Chris Getman and Paul Mathews

I. Call to Order Tom Farrell called the meeting to order at 8:33am

II. Approval of Minutes A motion was made, seconded and passed unanimously to approve the Draft Minutes of September 1, 2018. Tom agreed to send out draft of 8.04 Minutes. Roy will ask Paul Mathews to provide electronic copy of June 23 Draft Minutes. These minutes will be approved at our next meeting. Tom requested that Roy Jacobsen become the recording secretary for LRP.

III. Update, Discussion and Final Approval of Survey Monkey Ellen distributed final cover letter from Moderator for Survey. Kate reported that it would be best to go with the \$30 a month plan for the Survey Monkey and the support they offer analyzing results. It was decided to have respondents answer the Survey by November 1st so results could be shared and discussed with the whole committee at their next meeting. It was suggested we could meet on **n.b. Saturday, December 22 at 8:30am** for that purpose.

MOTION: A motion was made, seconded and passed unanimously to submit the Survey Monkey monthly bill of up to \$40 or less to be submitted to the QCBFD Treasurer.

IV. Continued discussion on the burial of utilities including timing, staging and costs.

Discussion was held on this topic including gathering of information. Ellen spoke with Brian Higgins to get background information on the Surfside project to bury utilities.

It was suggested we put on the next meeting Agenda a discussion and recommendations for a Records Retention Policy for the BOG consideration.

Adjourned at 9:20 am

Respectfully submitted,

Roy E. Jacobsen, Secretary